

# Sign Up for Management Classes

[Check our region's calendar](#) for available classes for coaches and referees. This will give you an overview of all the classes that Santa Barbara Region 122 is offering. Once you choose the class that you want to attend, please go to [www.AYSOU.org](http://www.AYSOU.org) and sign up for the course. This will allow us to plan for the amount of people planning on attending the course.

To sign up for the course all you have to do is go to [www.AYSOU.org](http://www.AYSOU.org) and enter the site with your user name and password. You can also use the short cut on the [AYSO-santabarbara.org](http://AYSO-santabarbara.org) website. Click on "Volunteer/sign-up for classes". The 5<sup>th</sup> item down is a direct link to the AYSOU site.

You have to be a registered volunteer with AYSO National because you will need a login name and the password you set up to login into the site. When you Login you will be on the "Home Page". On this page you will have many choices in the Red Menu Bar at the top. Your National AYSO ID number will be to the right of your name above the picture with the players.

## There are two types of classes

### Online Courses:

The Red Bar is where you have choices as to where to go. If you need to take an Online Course such as Safe Haven, CDC Concussion, Sudden Cardiac Arrest or AYSO's Stewards of the Game, click on the Button to the right of the words "Safe Haven Courses" that says "Open". A new page will open with the four listed classes. Whichever class you need click on the "Open" button to the right of the words. Take the modules for the course. The test will either be in the course work or it is listed towards the bottom of the module. Your certification will load over night to your profile.

### In-Person Courses:

For the courses listed on our calendar, those are live courses taught by local trained volunteers. You need to sign up for the course you want to take so that we have the right amount of materials for the classes. If you do not sign up beforehand, we will not turn you away, but please help us by signing up before the class. We will bring a printed roster for you to check in. If you do not sign up beforehand you will have to write enough info so that we can find you to give you credit.

There are many Management Classes to choose from.

To sign up for an online course, click on the "In-Person Courses" tab on the Red Bar.

When you click on it you will be taken to "Instructor Led Courses" page. You are looking for "Management Instructor Led Courses". To the right of those folders there is a button that says "Open", click on it.

When you click on the open button it will take you to a list of type of Management Classes.

On the new page you will have all the courses offered across the US listed from today's date into the future. You can scroll down and look for the class that corresponds to the date on our calendar. Make sure you chose the one that is in Santa Barbara.

A secret is to hit Control F on your keyboard. This will give you a search box in the lower left corner of the page. Enter 10/W/122 in that box and hit return. The classes with Santa Barbara which is 10/W/122 in the description will now have the first 10/W/122 word highlighted in green. This is the easy way to find the classes we are putting on. If that is not a good date for you then use the arrows to the right of the search box to move up and down the list of Santa Barbara classes.

Once you find the course you want to take, you can left click on the Blue Heading of the course to get additional info, such as where the course is it, what you need and that you will be on the field so be prepared.

If that is the course you want then all you have to do to register for the course is to hit the blue "Register" button for the course. This will register you for the course. When you click on the button a dial will spin and then the Blue Button will not be blue but where the button was, will now be the words "Registered" in Blue lettering. You are done.